

Family Doctor of the Day



Thank you for volunteering to serve as the KAFP Family Doctor of the Day (FDOD)!

The following information is intended to make your day of service a success. Below is a short list of *Fast Facts* you'll want to be sure to know. The back side of this document provides more in depth information about your service as FDOD.

> FAST FACTS >>>



Kansas State Capitol
300 SW 10th St
Topeka, KS 66612



Parking Garage
(entrance on 8th street near Harrison)
Assigned Space: #A-169



Check In: 9:00 a.m.
Check Out: 3:00 p.m.
Legislative Administrative
Service office, room 551-S



What to bring
 Stethoscope
 Prescription pad



FDOD Office
480-W



WIFI
Network: Open-KS
Use your email as your log-in

Should you have any questions, concerns, or for any reason are unable to serve on your date, please be in touch with Michelle Corkins ASAP at mcorkins@kafponline.org or 316-721-9005.

Parking

Legislative Administrative Services has one assigned parking space for FDOD volunteers located in the Statehouse underground parking garage with entrance on 8th St. near Harrison. Only park in space #A-169.

Note: Before you head inside, take note of your license plate number as you will need to supply this to the Legislative Administrative Service.

Checking In/Out

You are required to check in/out for your shift with Legislative Administrative Services, room 551-S. They will provide you with a bag of supplies and a cell phone. Return these items at check-out and report an approximate number of patients served.

While on Duty

Supplies: The FDOD office, room 480-W, is stocked with basic supplies. If supplies are running low, notify Michelle Corkins at mcorkins@kafponline.org or 316-721-9005.

What is provided

- Blood pressure cuff
- Otoscope
- Ophthalmoscope
- Most medications*
- Disposable supplies
- Oxygen

*Please use stock medicines as a starter ONLY.

Regarding prescriptions, in this digital age we understand that many physicians no longer have paper prescription pads. An alternative would be to call prescriptions directly into the pharmacy.

Phone: Legislative Administrative Services will provide you with a cell phone so that you may move about the Statehouse. Members of the legislature and their staff are aware of how to reach you in the event you are not in the office. However, they seem to show up at the office for care rather than call ahead- so bear that in mind as you serve.

Computer/Internet: There is a computer with internet access in the FDOD office for your use. Log-in credentials are taped to the desk. If you choose to bring your own device and need internet access, you have three options: (1) access the KS-Open WiFi signal by using your email as your log-in, (2) use the hard wire, (3) call the tech office for assistance 785-296-7666.

Records: Due to HIPPA regulations we are not required to record, or keep, any records of patient information.

Opinions and Lobbying

You are encouraged to visit with your legislators and any others who stop by the FDOD office. You may be asked for information on various subjects and should free to give your own personal opinions as long as you make it clear that they are your personal opinions.

By volunteering as FDOD, you are agreeing to not participate in any activities that constitute as lobbying unless specifically requested to do so by KAFP. For these purposes, lobbying is defined as actively promoting an issue by attending rallies, testifying at hearings, or seeking out legislators or administrators to influence voting decisions. Anyone who wishes to lobby on an issue should feel free to do so on their own time, not while volunteering as FDOD. Any lobbying activities by those serving as FDOD may lead to exclusion from the program.

Thank you again for volunteering to serve as the FDOD at our state capitol. You are providing an important service on behalf of KAFP and all Kansas family physicians. We hope you find your time enjoyable and rewarding.